

MILLFIELD POOL PARTIES APPLICATION FORM 2018

Please do not return this application form by e-mail

ABOUT YOUR CHILD

Surname _____ First Name _____

Date of Birth Male Female

PARTY DETAILS

Which pool would you like to book? Millfield, Street - £185 Millfield Prep, Glastonbury - £145

Do you require a party area for one hour after pool use to serve food to your guests? Yes No

Please fill in this section if you wish to book a pool party during term-time (available on a Saturday 16.00-18.00 and Sunday 14.30-16.30 only)

Preferred date of party _____

Please fill in this section if you wish to book a pool party during the school holidays

Preferred date of party _____ Preferred time of party _____

LEAD BOOKER DETAILS

Title (e.g. Mr, Mrs, Ms) _____ Name _____

Correspondence Address _____

_____ Postcode _____

Tel. _____ E-mail _____

Please tick here if you work at Millfield and state your department _____

I understand and accept all Terms & Conditions. Please sign in order for us to process your application.

Signed _____ Print Name _____ Date _____

POOL PARTY PAYMENT

Please tick one of the following options

I wish to pay a deposit of £50 I wish to pay the full party cost of £

N.B. Deposit is non-refundable.

Please tick your chosen method of payment

Cheque (payable to 'Millfield') Credit/Debit Card (please fill in details below) Cash

PLEASE INDICATE HOW YOU WILL BE PAYING FOR THE COURSE IF USING A DEBIT/ CREDIT CARD. Please ensure you return this form before making payment, and our Course Administrators will give you instructions on how to complete your chosen method of payment. Please do not send any card details by e-mail or post. PLEASE NOTE: Your child's course cannot be confirmed until a deposit or full party fees has been received.

Online on the millfieldenterprises.com website By phone By fax

Cardholder's name (please print) _____

The balance must be paid 7 days prior to the pool party. Failure to do so will result in your place being immediately cancelled and any monies paid retained. If you are booking a Pool Party and Millfield Holiday Course at the same time, please ensure you write a separate cheque for each, as the administration for these is conducted by different departments.

Please tick this box if you **would not** like to receive marketing materials from Millfield Enterprises or Millfield School. Please note, by ticking this box you will be removed from our mailing list for future Millfield Holiday Courses brochures. We will not pass your details on to any third party.

POOL PARTY TERMS & CONDITIONS 2018

Bookings and Course Structure

A non-refundable deposit of £50 or full party fees must be paid on booking to secure the party.

Once Millfield has received your application form and deposit/full payment, the Lead Booker will receive an e-mail to confirm the booking. Further details will be sent by e-mail approximately one week before the party date. Please inform us of any changes to your e-mail address after submitting an application form.

Millfield reserves the right to cancel the booking up to 14 days before the party date. A complete refund of the fee will be given or an alternative date will be offered.

Refunds will only be given in the event of the booking being cancelled by Millfield. The deposit is non-refundable in all other cases once paid. Bookings not paid in full 7 days prior to the party date will be cancelled and all fees paid retained. All fees paid will be forfeited by anyone cancelling a party within 7 days of the party date.

We will provide tables and chairs for anyone wishing to use our facilities for one hour after their time on the inflatable. The Lead Booker is responsible for providing all food and beverages and for ensuring that they are aware of, and account for, any food allergies that participants may have.

Welfare

Millfield and Millfield Prep are non-smoking campuses, therefore smoking is strictly prohibited.

Millfield reserves the right to ask any participant or guest on campus to leave for behaviour we deem to be thoroughly unreasonable or which might interfere with the safety of any other participants, guests or staff.

Regulations made for the safety and comfort of attendees must be observed.

Millfield cannot accept responsibility for any personal loss or damage to property or any injury sustained by participants and guests.

Participants are strongly advised to take out accident/curtailment insurance.

First aid cover is available throughout the party. By signing the Millfield Pool Party Application Form the Lead Booker is agreeing to this treatment for all participants, if required, unless written objection is received in advance. No later than 7 days before the party date, the Lead Booker is responsible for providing Millfield Enterprises with details of any medical conditions which may affect the participants whilst in the pool and to re-iterate these to any lifeguards on arrival.

Participants and guests are forbidden from walking around the school grounds or using any play equipment or facilities other than those you have booked in advance. Failure to adhere to these rules will result in any offenders having to leave the premises immediately.

Names, photographs and videos may be taken and used electronically for marketing purposes, online and/ or in print. Objections will be respected - please make these in writing to Millfield Enterprises no later than 72 hours before the party date.

Under 8s must be accompanied in the water by a responsible person to a ratio of 2:1. Non-swimmers must be accompanied in the water by a responsible person to the ratio of 1:1.